

Service Learning Evaluation by Agency Supervisor

EVALUATION OF STUDENT PERFORMANCE BY AGENCY



Student must present this form to the agency supervisor.

This form can also be found at www.villa.edu/academics/service-learning/

STUDENT

Top portion to be completed by student.

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STUDENT NAME	DATE
.....
COURSE NAME	INSTRUCTOR NAME
.....
NAME OF AGENCY/COMPANY/EVENT	STUDENT'S SUPERVISOR
.....
DATES OF SERVICE	APPROXIMATE HOURS COMPLETED

A. Please rate the service learner's performance in the following areas. Circle your ratings.

(1=Below Average, 2=Average, 3=Above Average, 4=Outstanding)

1. Fulfillment of Learning Agreement Goals & Objectives	1	2	3	4	NA
2. Sensitivity toward people with whom student worked	1	2	3	4	NA
3. Responsibility for regular attendance	1	2	3	4	NA
4. Responsibility for being on time	1	2	3	4	NA
5. Quality of performance of service activities	1	2	3	4	NA
6. Adaptability to changes (<i>i.e. scheduling, agency needs, etc.</i>)	1	2	3	4	NA
7. Respect for confidentiality	1	2	3	4	NA
8. Awareness of agency mission & role in the community	1	2	3	4	NA
9. Enthusiasm for service activities	1	2	3	4	NA
10. Benefit of service provided to agency	1	2	3	4	NA

B. Comment on the student's greatest strengths and any areas for improvement (optional).

Is there anything this service learner did that was particularly noteworthy? Use additional pages if necessary.

Please complete and return this evaluation form to the Service Learning Coordinator at the address below no later than the **last week of November** for the fall semester, **or the last week of April** for the spring semester. *Thank you!*

For questions or assistance, please contact: **Judy Piskun, Service Learning Coordinator**
Villa Maria College | 240 Pine Ridge Road | Buffalo, NY 14225 | 716.896.0700

SIGN

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SUPERVISOR SIGNATURE	DATE