



FULL TIME FACULTY – FINE ARTS

JOB DESCRIPTION

The Fine Arts program provides students a practical, broad-based education in the foundational principles and processes of the visual arts. Students will explore a wide range of studio and lecture-based courses in drawing, design, painting, printmaking, photography, three-dimensional design and art history. Developing dexterity with a variety of materials and methods and original image making methods are stressed, along with creative problem solving, and critical thinking skills.

The successful candidate will teach seven courses each year, five of which will be situated in the Foundations area, which include, but not limited to courses in beginning drawing, two-dimensional design and color theory. A strong background in classroom management and teaching in both lecture and studio situations is required. Candidates are expected to participate in curriculum development and program assessment. An active exhibition record and demonstrated studio practice will also be assessed.

Other responsibilities will include, but will not be limited to student advisement, membership on faculty committees, participation in department recruitment, and adjunct training and assessment.

ESSENTIAL RESPONSIBILITIES:

- Teach a minimum of 24 credit hour equivalences per year.
- Provide student-centered instruction in all courses.
- Provide direction and climate for effective learning.
- Design means of evaluating and improving the teaching/learning process in the classroom.
- Pursue professional development and growth.
- Review and develop curricula.
- Serve as academic advisor to students.
- Participate in program assessment activities.
- Participate in program and College accreditation activities.
- Submit required reports to appropriate offices.
- Attend scheduled program meetings and maintain regular office hours.
- Develop plans for the use of equipment, instructional aids and supplies.
- Assist in the development of grant materials relevant to the faculty member's role and duties at the College.
- Assist in the preparation of program and recruitment materials and participate in recruitment activities.
- Participate in program advisory council activities and meetings.
- Review and update specific program library holdings.
- Assist the Department Chairperson in carrying out program administrative duties, including program course scheduling; interviewing and hiring part-time faculty members; preparing and monitoring program budgets, conducting program reviews, and others.

- Serve on committees of the College.
- Assist and participate in any other activities related to the respective program;
- Assist the Department Chairperson in assessing the effectiveness of the program.
- Support the mission and objectives of the College.
- Participate in College functions.
- Assume other work-related responsibilities as assigned by the Department Chair, the Vice President for Academic Affairs, or the President or his/her designee as needed to meet the needs of the College mission.

QUALIFICATIONS:

- Master's degree in Fine Arts or related field required.
- Significant experience teaching foundation courses (2-D design, drawing and color theory).
- Minimum two years evidence of teaching experience at the college level preferred.
- Outstanding communication skills. Must be able to interact and communicate effectively with students.
- Ability to teach both lecture and studio courses is required.
- Strong commitment to learn and be self-motivated.
- Excellent managerial and classroom management skills.

WORK ENVIRONMENT:

General classroom environment requires employees to consistently use manual dexterity in reaching, writing, navigating around the classroom. This work may include hours standing and walking, including up and down stairs, moving items of up to 25-pounds. Evening and weekend hours may be needed, on occasion, to perform work associated with this position.

THE ON-LINE APPLICATION CAN BE FOUND AT: jobs.villa.edu

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Villa Maria College management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Villa Maria College is an equal opportunity employer and does not discriminate on the basis of age, race, religion or creed, color, sex, national or ethnic origin, marital status, or physical or mental disability in admissions, employment, or in any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.