



**Full-Time Faculty Member - Psychology  
Academic Affairs**

**POSITION SUMMARY:**

Full-time Psychology faculty members are expected to teach a variety of courses for the program including introductory and upper-level courses as well as courses in their area of specialty. Preference will be given to candidates with expertise in either Clinical, Social or Cognitive Psychology. The teaching load is a minimum of 24 credit hour equivalencies per year, and generally includes a combination of lower and upper division courses. Full-time faculty are expected to provide student-centered instruction and climate for effective learning, pursue professional development and growth, assist the Department Chair in carrying out program administrative duties including curriculum development and program assessment, and participate in College-wide activities including service and recruitment.

**QUALIFICATIONS:**

PhD in Psychology or closely related field (e.g., PsyD or EdD) required. A record of college teaching experience preferred. We are especially interested in candidates who have experience in teaching diverse student populations including racial and ethnic minorities, those with learning differences, those from low income backgrounds and first generation college students.

Review of applications will begin January 15, 2022 and continue until the position is filled. Please submit (1) a letter of interest addressing your qualifications, (2) a curriculum vitae, (3) a statement of teaching philosophy, (4) a statement of diversity and inclusion, (5) copies of graduate transcripts (official copies will be required at time of hire), and (6) arrange for three professional letters of recommendation.

**ESSENTIAL RESPONSIBILITIES:**

- Teach a minimum of 24 credit hour equivalencies per year.
- Provide student-centered instruction and climate for effective learning.
- Pursue professional development and growth.
- Serve as academic advisor to students.
- Attend scheduled meetings and maintain regular office hours.
- Assist in the preparation of program and recruitment materials and participate in recruitment activities.
- Assist the Department Chairperson in carrying out program administrative duties including course scheduling, interviewing and hiring part-time faculty members, preparing and monitoring program budgets, developing curricula, and participation in program assessment activities.

- Serve on committees of the College.
- Support the mission and objectives of the College.
- Assume other work-related responsibilities as assigned by the Department Chair, the Vice President for Academic Affairs, or the President or his/her designee as needed to meet the needs of the College mission.

*The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Villa Maria College management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.*

### **WORK ENVIRONMENT:**

General classroom environment requires employees to consistently use manual dexterity in reaching, writing, and navigating around the classroom. Occasional evening and weekend hours may be needed to perform work associated with this position. If the position requires use of vehicle for College purposes, a valid New York State driver's license check may be required for occasional off-campus assistance and support.

*Villa Maria College is an equal opportunity employer and does not discriminate on the basis of age, race, religion, creed, color, sex, sexual orientation or preference, national or ethnic origin, marital status, physical or mental disability, or any other protected classifications in admissions, employment, or any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.*

After applying on our website, your application will be forwarded to our search committee for review and consideration. Once the selection process is completed, qualified candidates will be contacted for an interview.